

Guidance for Sponsors

Introduction

Sponsors are asked to encourage the applicant, review the application form, sign and date including any appendix and copies of certificates. Applications cannot be progressed unless a sponsor's signature has been received on the application form and the sponsor is verified as eligible to be a sponsor.

Sponsors are personally recommending the applicant to IDGTE as worthy of election to membership and registration as an Engineering Technician. It is implicit that sponsors recognise their role of encouraging applicants and reviewing applications, therefore, sponsors are required to check the application details for accuracy and completeness prior to submission.

Eligibility of proposed sponsor

In the case of an application being made under an approved company training and grading scheme the sponsor shall be the person nominated by IDGTE in the approval of the scheme.

In all other cases sponsors should be registered Chartered or Incorporated Engineers. If this is the only criteria that you cannot satisfy please contact IDGTE.

Duties of Sponsors

Each sponsor must be confident that the applicant is able to demonstrate the relevant key competences (outlined below) required for membership of IDGTE and registration as an Engineering Technician. If sponsors have any concerns, they should consult IDGTE prior to considering whether to sponsor the applicant. IDGTE may seek further information from a sponsor at any stage during the application process. Sponsorship by close family members is not allowed.

Competences Required

Applicants need to have the competences required for IDGTE membership and registration as an Engineering Technician. Engineering Technicians must be competent in their fields of work throughout their working lives, by virtue of their education, training and experience, to:

- use engineering knowledge and understanding to apply technical and practical skills
- contribute to the design, development, manufacture, construction, commissioning, operation or maintenance of products, equipment, processes, systems or services
- accept and exercise personal responsibility
- use effective communication and interpersonal skills
- make a personal commitment to the IDGTE Code of Conduct, recognising obligations to society, the profession and the environment

These competences need to be at a level equivalent to or higher than that defined by NVQ/QCF level 3.

Note to Sponsors

Please ensure that the applicant has followed the advice and guidance as detailed in the Guidance for Applicants. The assessors are looking for examples of the applicant's work that show that he/she has the relevant competences and demonstrates his/her role and responsibilities.

The sponsor's role is not only to recommend the applicant for IDGTE membership, but also to give guidance to the applicant in deciding which route to follow and completing the application form to ensure that, as far as possible, the application will be successful. Please remember that the assessors will not know the individual, nor possibly his/her company nor anything about what he/she does, apart from what they read, so please be thorough and clear.